

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

May 27, 2020

4:00 p.m.

**THE MEETING WILL BE LIVE STREAMED
CONNECTION INFORMATION WILL BE FOUND AT**

www.lewesbpw.delaware.gov

and upon request at

info.lewesbpw.com

Agenda

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

D. Preston Lee, P.E.

Jack Leshner

A. Thomas Owen

Robert J. Kennedy, III

Thomas Panetta

Ex-Officio Members

Theodore Becker, Mayor

Darrin Gordon, General Manager

Michael Hoffman, Legal Counsel

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a. Receive the White Marsh Environmental Systems, Inc. Reports
- b. Receive Vice-President Report
- c. Receive Secretary Report, approval of minutes covering the April 22, 2020 meeting.
- d. Receive Treasurer Report
- e. Receive Asst. Treasurer Report

5. Receive the Presidents Report

6. Receive the General Managers Report- Fiscal year end 3/31/2020 financial report. Parking project update.

7. Swearing in of Directors

8. ELECTION OF OFFICERS OF THE BOARD AND THE DELIGATION OF RESPONSIBILITIES

(D. Preston Lee. P.E., President)

Current

- a) President - D. Preston Lee, P.E.
- b) Vice President - A. Thomas Owen
- c) Secretary - Robert J. Kennedy III
- d) Treasurer - Jack Leshner
- e) Asst. Treasurer - Thomas Panetta

Elected

- Proposed: _____

Delegation of Responsibilities from the May 23, 2018 Board meeting
Tom Owen—Insurance to include reviewing the City’s current insurance program
Jack Leshner—Assist Mr. Owen in reviewing the City’s current insurance program
Thomas Panetta—Electric, Disaster Mitigation, Sea-Level Rise
Robert Kennedy—Strategic Planning

OLD BUSINESS

9. Open forum/general discussion to receive the Sargent & Lundy Electric System Analysis and Study. INFORMATION/DISCUSSION/ACTION (J. Johnson, Sr. Project Manager S&L)
10. Open forum/general discussion of Agreement and Memorandum of Understanding for Donovan-Smith MHP Utility Improvements. INFORMATION/DISCUSSION/ACTION (M. Hoffman, D. Gordon)
11. Open forum/general discussion of Forbearance Agreements for Savannah Place. INFORMATION/DISCUSSION/ACTION (M. Hoffman, D. Gordon)
12. Open forum/general discussion to receive and accept the Lewes BPW Pole attachment agreement and coordination with the City of Lewes for G5 antenna installations. INFORMATION/DISCUSSION/ACTION (A. Calaman, D. Gordon)

NEW BUSINESS

13. Open forum/general discussion of the operations of the Howard Seymour Wastewater Treatment Plant. INFORMATION/DISCUSSION/ACTION (D. Gordon)
14. Open forum/general discussion to review the BPW Round Up Plus program. INFORMATION/DISCUSSION/ACTION (D. Gordon)
15. Open forum/general discussion of Coordination with Lewes Mayor and City Council. INFORMATION/DISCUSSION/ACTION (D. Preston Lee, P.E.)
16. Open forum/general discussion of a request from Mayor Becker to waive the monthly stormwater charge for the City. INFORMATION/DISCUSSION/ACTION (D. Gordon)

17. CALL TO THE PUBLIC:

Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.

18. CALL TO THE PRESS

19. Executive Session- *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation and preliminary discussion on potential site acquisition of real property. 29 Del C § 10004 (b) (2) and 10004(b)(4).*

20. Return to open session

21. Discussion and action on items from Executive Session, if applicable.

22. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.
Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.

Posted: May 20, 2020– 4:00pm